

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

AUGUST 13, 2009

The Multi Agency Communications Center (MACC) Board of Directors met August 13, 2009 at the National Guard Armory, Classroom #105. Chairman Roger Hansen called the meeting to order at 9:03 a.m.

Board Members present were:

Cindy Carter	Grant County Commissioners
Darin Smith	Grant County Police Chiefs
Joseph Gavinski	Largest City or Town – Moses Lake
Dwight VanderVorste	EMS Emergency Medical Council
Frank DeTrolio	Grant County Sheriff's Office
Mike Thompson	Grant County Cities and Towns
Roger Hansen	Grant County Fire Chiefs and Fire Commissioners

Other present were:

Elton Miller	Day Wireless Systems
Chief Dave Hargroves	Grant County Fire District 8
Chief Don Fortier	Grant County Fire District 3
Gary Palmer	Pacific Electronics Inc.
Joseph Gavinski	City of Moses Lake
Jennie Salinas	MACC
Jennifer Kriete	MACC
Sherry Camacho	MACC
Mary Allen	MACC
Dean Hane	MACC

PUBLIC COMMENTS: None given.

MINUTES: Motion made and seconded to approve minutes as published for the July 9, 2009 meeting. m/s (Gavinski/Thompson). Motion approved.

REPORTS

ACTIVITY REPORT: No updates to the July Activity Report.

FINANCIAL REPORT: Sherri Camacho provided updates to the Financial Report.

The July 2009 Summarized Transaction Activity Report from the Grant County Treasurer's Office for MACC's general fund showed a difference of \$100,000.00 in the cash balance. This difference is a Claims Payment Request for \$100,000.00 of MACC funds. The \$100,000.00 will be deposited at US Bank in order to process MACC payroll. The County Auditor advised that the Claims Payment Request will be processed and check issued to MACC upon signature of the MACC Board Chairman.

The Cash Balance Report has been reformatted for easier reading.

"Total expenditures" added to the Emergency Communications 1/10th of 1% Sales and Use Tax tracking report.

ADMINISTRATIVE REPORT: Jennifer Kriete provided information on:

Priority Dispatch QI Summary report from July 3 to August 3, 2009. The QI Summary Report provides dispatching statistics.

Fire TAC meeting held July 29, 2009.

Review of MACC Unit Status/Officer Safety Policy at LAW TAC meeting. Trial period change of 30 minute status checks to 60 minute status checks in order to receive feedback, issues or concerns prior to recommending any change in policy to the MACC Board. Next LAW TAC meeting scheduled for September 24, 2009.

RADIO COMMUNICATIONS REPORT: Dean Hane provided updates on Radio Communications:

Pixlee Radio Site: Construction in progress, tower and building expected tomorrow.

Wilson Creek Site: In planning.

MACC hosted Washington State 700/800 MHz Regional Planning Committee meeting.

Met with individual User Agencies regarding concerns.

Participation in radio industry nationwide survey.

Maintenance included service on several microwave failures due to longevity of equipment.

COMMITTEE REPORTS

GRANT COUNTY ILA: Meeting scheduled after Board Meeting.

OLD BUSINESS

NO OLD BUSINESS.

NEW BUSINESS

2010 BUDGET – DRAFT: Director Allen noted the proposed 2010 Budget has been reviewed by the Financial Committee. The price per call remains unchanged. User Fees may vary depending on call volume. Legitimate expenses subsidized by Project 300 in order to keep User Fees down.

Discussion held about projected radio equipment costs.

Adoption of the budget expected at the September 10, 2009 Board Meeting.

OPEN BOARD POSITION: Grant County Police Chiefs Board Alternate: It was noted that upon the retirement of Chief Bill Gonzales, Quincy Police Department, the Alternate Board Member position for Grant County Police Chiefs is vacant.

OCTOBER BOARD RETREAT: Tentative Dates Wednesday, October 21st and Thursday, October 22nd: Other dates to be discussed due to the Fire Commissioners Conference being scheduled for the same time period.

OTHER:

Director Allen to provide agency assessment information for review and discussion at the Board Retreat.

Letter of recognition from the Washington Financial Officers Association informing that Sherri Camacho has earned the “Professional Finance Office Award” for the State of Washington from WFOA.

CONSENT AGENDA: Motion made to accept the Consent Agenda as presented (See attached). m/s (VanderVorste/Gavinski) Consent agenda passed.

Voucher Numbers		Description	Amount	
000067	TO	000096	JULY 16-JULY 31, 2009 PAYROLL	\$50,175.84
000097	TO	000098	BALANCE JUNE EXPENDITURES**	\$9598.25
000099	TO	000099	MACC PAYROLL REVOLVING FUND BEGINNING BALANCE AT US BANK	\$100,000.00

8001	TO	8029	AUGUST 1-AUGUST 15, 2009 PAYROLL	\$51,938.71
97-98; 8030	TO	8071	BAL JUNE**; JULY EXPENDITURES	\$153,847.45

CASH TRANSFERS FROM COUNTY TO MACC FOR REIMBURSEMENT

EMERGENCY COMMUNICATIONS – JULY EXPENSES	\$91,202.12
911 WIRELINE – JUNE EXPENSES	\$17,353.98
911 WIRELESS – JUNE EXPENSES	\$25,557.50
TOTAL	\$134,113.60

AGENDA FOR SEPTEMBER 10, 2009 MEETING:

Radio System Costs

2010 Budget

There being no further business, meeting adjourned at 9:45 a.m.

Sherri Camacho

Administrative Services Manager