

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

MAY 14, 2009

The Multi Agency Communications Center (MACC) Board of Directors met May 14, 2009 at the National Guard Armory, Classroom #105. Chairman Roger Hansen called the meeting to order at 9:00 a.m.

Board Members present were:

Richard Stevens	Grant County Commissioners
Darin Smith	Grant County Police Chiefs
Joseph Gavinski	Largest City or Town – Moses Lake
Dwight VanderVorste	EMS Emergency Medical Council
Courtney Conklin	Grant County Sheriff's Office - Alternate
Mike Thompson	Grant County Cities and Towns
Roger Hansen	Grant County Fire Chiefs and Fire Commissioners

Other present were:

Chief Jeremy Burns	Ephrata Fire Department
Chief Brian Evans	Grant County Fire District 10/11
Jim Hibbs	Pacific Electronics
Dean Hane	MACC
Chief Don Fortier	Grant County Fire District 3
Chief Tom Taylor	Moses Lake Fire Department
Chief Rick Martin	Warden Police Department
Jennifer Kriete	MACC
Sherrri Camacho	MACC
Mary Allen	MACC
Elton Miller	Day Wireless Systems
Becky Stokoe	MACC
Chief Dave Hargroves	Grant County Fire District 8

PUBLIC COMMENTS: Chief Hargroves commented that he was happy to see Dwight VanderVorste back on the MACC Board.

MINUTES: Motion made and seconded to approve minutes as published for the April 9, 2009 meeting. m/s (Gavinski, Smith). Motion passed with one member abstaining.

REPORTS

ACTIVITY REPORT: Director Allen provided updates to the April Activity Report.

A Pandemic Flu Protocol has been received from Priority Dispatch. Dispatchers can ask the appropriate questions to be consistent in what is known of signs and symptoms.

Fire District 5 will be the first User Agency to test the MACC online Help Desk. Issues and problems can be submitted to MACC through the use of this tool which has been used in-house by MACC Employees for several months.

Sunnyside Police Department, Yakima County Sheriff's Office and Toppenish Police Department will soon be part of the Insight user group where law enforcement information is shared between departments.

Draft policies are being worked on for the Quality Assurance and Quality Improvement Programs. A sample report was presented.

Amy Dice and Pete Betzing have been working with the Grant County IT department to provide Spillman connection at the Gorge.

Moving Spillman VLAN connections to VPN connections is being worked on with LocalTel.

Director Allen reported on the 911 CPR Save Call by dispatcher Helen Terry. The 911 call involved a mother who was not breathing. Helen provided CPR instruction to the mother's two teenage daughters. Quincy Valley Ambulance will participate in a recognition to be held at the June MACC Board meeting.

FINANCIAL REPORT: Sherri Camacho provided updates to the Financial Report.

April Summarized Transaction Activity Reports were received from Grant County and all accounts are in order.

Request to purchase Reporting module of the BARS accounting program to assist with State Annual Financial Reports from Ganser Consulting in the amount of \$595.00. Approved with consensus of the Board.

RADIO COMMUNICATIONS REPORT: Dean Hane provided updates on Radio Communications:

Frenchman: Construction completed.

Pixlee: Planning completed. Out to bid May.

Wilson Creek: Lease moving along.

Hartline: Planning 95% complete.

Coulee City/Banks Lake: Contact with landowners.

Moses Lake: Adjust strategy to defer purchase of property large enough to house future dispatch center due to timeline and cost implications for radio project completion. Suitable site for tower location with a larger building has been found, pending Grant County Planning review of property use.

Other:

Three vendor ROMs for radio equipment deferred to Finance Committee for discussion. Continued discussion with users and stakeholders will be held in coming weeks to discuss the migration and costing plans.

Microwave system will be the next phase in construction.

South County coverage issues discussed.

Dean will be helping Fire District 5 ready a mobile tower for county wide use.

COMMITTEE REPORTS

GRANT COUNTY ILA: Joe Gavinski reported that the State Auditor was asked to review and comment with regards to the proposed agreement. Comments from the State Auditor were that the proposed agreement was acceptable with accountability issues.

TAC MEETINGS

NO TAC MEETINGS.

OLD BUSINESS

NO OLD BUSINESS.

NEW BUSINESS

RESOLUTION 02-2009: ESTABLISHING REVOLVING FUND FOR THE PURPOSE OF PAYING PAYROLL AND ACCOUNTS PAYABLE: Wording changed to reflect “accounts payable” to “accounts payable pertaining to payroll.”

Motion made and seconded to adopt Resolution 02-2009 with clarification of “accounts payable pertaining to payroll.” m/s (Stevens/Gavinski) Resolution 02-2009 adopted by Board of Directors with a unanimous vote.

CONSENT AGENDA: Motion made to accept the Consent Agenda as presented (See attached). m/s (Gavinski/VanderVorste) No discussion. Consent agenda passed.

Voucher Numbers			Description	Amount
488999	TO	489027	APRIL 16-30, 2009 PAYROLL	\$50,566.52
489028	TO	489057	MAY 1-15, 2009 PAYROLL	\$56,991.68
489058	TO	489108	APRIL EXPENDITURES	\$157,188.48

EXECUTIVE SESSION: Director Allen requested an Executive Session of the Board to discuss labor relations. Chairman Hansen called for an Executive Session at 9:30 a.m. not to exceed 30 minutes with a Board decision expected when Open Meeting reconvened.

Chairman Hansen called the meeting back to order at 9:45 a.m.

Sick Leave Donation item removed as tabled at the April 9, 2009 Board Meeting. Director Allen noted that the request for sick leave donation per policy was received from Becky Stokoe. Discussion was held about changing the policy to reflect donation of vacation hours instead of sick leave hours.

Motion made and seconded to grant request for sick leave donation to Becky Stokoe and review the sick leave donation policy. m/s (Gavinski/Stevens) Motion carried with a unanimous vote.

AGENDA FOR JUNE 11, 2009 MEETING:

There being no further business, meeting adjourned at 9:50 a.m.

Sherri Camacho

Administrative Services Manager